
Interreg Europe – Task assignment letter 13-9/1-1 *(for the reporting of staff costs)*

Project information

Project acronym	<i>PROTECH 2024</i>		
Project title	<i>Preventive appROaches To the conservation of Europe´s Cultural Heritage</i>		
Name of project partner	<i>Ministry of Culture</i>		
Name of employee	<i>Marju Reismaa</i>		
Applicable from	<i>01.07.2025</i>		
Version No	<i>5 (APPROVED)</i>		
Project start date	<i>01.05.2025</i>	Project end date	<i>30.04.2029</i>

With this task assignment letter, I confirm that Marju Reismaa works on the above-mentioned project.

In case Marju Reismaa is involved in other EU funded projects, I confirm that there is no double financing, as not more than 100% of Marju Reismaa's working time will be reported.

Marju Reismaa carries out the following tasks in the frame of the implementation of the project:

- identification, analysis and exchange of policy knowledge and practice from participating regions, contributing to the improvement to the Estonian Culture Development Plan 2021-2030;
- representing Ministry of Culture at the project's meetings;
- preparing financial and policy reports;
- providing information for the project's website.

Marju Reismaa will dedicate 12,3% of her working time per month to carry out the tasks as described above.

Employer:

Employee:

(signed digitally)

(signed digitally)

Merle Põld
Head of Legal and Administrative Department
Acting Secretary General

Marju Reismaa
Adviser on Museums